



Bowmen of Wadebridge

CONSTITUTION

- Name** 1 The Club is called Bowmen of Wadebridge, hereinafter referred to as “the Club”, and is affiliated to the Grand National Archery Society (trading as Archery GB – hereinafter referred to as AGB), the Grand Western Archery Society (GWAS) and the Devon and Cornwall Archery Society (DCAS)
- Purpose** 2 The Club was formed for the promotion and encouragement of the sport of Archery and its traditions (in all its forms other than bow hunting and crossbow shooting), and to provide for its members a suitable archery range and all things incidental to the enjoyment of that sport.
- The aims and objectives of the Club are:
- to offer coaching and participation opportunities in the sport of archery in accordance with the AGB rules of shooting
 - to promote the Club within the local community
 - to manage the club premises and facilities
 - to ensure a duty of care to all members of the Club
- Shooting** 3 The shooting regulations as laid down in the AGB Rules of Shooting shall be accepted and practised by the Club and its members.
- Limits of Constitution** 4 Nothing in this Constitution shall conflict with the Constitution of the AGB.
- Postal Address** 5 The postal address of the club shall be that of the Honorary Secretary of the Club for the time being.
- Club Property** 6 The funds and property of the Club shall be vested in the Chairman, Honorary Secretary and Honorary Treasurer. To be dealt with by them as the Management Committee (an entry in the minute book shall be conclusive evidence). These three named officers shall be indemnified against risk and expense out of the Club property. All monies and sums received on behalf of the Club shall remain the property of the Club. Except with the express leave of the Committee, no member shall take away from the Club premises, under any pretence whatever, any property of the Club. No member shall wilfully damage or destroy Club property.
- Categories of Membership** 7 There shall be the following membership categories:
- 1 Senior Shooting Members, aged 25 or above.
 - 2 Senior Shooting Members, aged 18 but under 25 years.
 - 3 Junior Shooting Members, aged under 18.
 - 4 Associate Shooting Members.

NOTE: Junior Shooting Members aged under 18 shall be required to have a parent or designated adult present when shooting.

Full members are affiliated to AGB, GWAS, and DCAS through the club. Associate members are affiliated to AGB elsewhere, either directly or through another club.

- Honorary Members** 8 Any person whom the Club may wish to honour may be elected an Honorary Member for life at a General Meeting of the Club. Honorary Life Members are required to pay all other Club fees (affiliation and any venue specific) due annually or periodically.
- Proposal of Members** 9 New members of the Club shall satisfy the Committee that he/she has achieved a level of shooting competency commensurate with what is regarded as safe shooting, either through, one of the Club's training courses or through feedback from his/her previous club, if the candidate is already an experienced archer.
- Acceptance** 10 The candidate's application may be accepted at a Committee meeting following confirmation of competency by the Training Officer.
- Members' Responsibility** 11 All members shall accept the jurisdiction of the Club and shall conform to such conditions, rules and regulations as may be determined from time to time.
- Subscriptions** 12 All members shall pay an annual subscription to the Club to be determined from time to time by members in General Meeting.
- Payment of Subscriptions** 13 A member who has not paid his/her subscription by 30th September in that year will cease to be a member.
- Conduct, Discipline and Expulsion** 14 Any member joining the Club undertakes to comply with existent Club Rules.
All disciplinary, safeguarding and poor practice concerns will follow the AGB guidelines.
The Safeguarding Officer is the lead contact for all Club members in the event of any safeguarding protection concerns.
- Effect of Ceasing to be a Member** 15 Any person, on ceasing to be a member of the club, shall forfeit all rights to and claim upon the Club, its property and funds, and shall forthwith cease to use the facilities of Bowmen of Wadebridge Archery Club.
- Management Committee** 16 The management of the Club shall be entrusted to a Committee (the Committee) consisting of its elected officers and those ordinary members who are chosen at a General Meeting. There shall be not more than three ordinary members (committee member without portfolio) elected to the Committee.
Other members of the club may attend and speak at meetings of the Club, but will not be entitled to vote.
- Officers Managing the Club** 17 The Officers managing the Club, who should be Full Senior Members, shall be:-
Chairman
Vice Chairman
Honorary Secretary
Honorary Treasurer

Records Officer
Equipment Officer
Training Officer
Safeguarding Officer

More than one committee position may be held by a particular individual in order to facilitate efficient operation of the Club.

Officers shall be proposed, seconded, and elected by ballot at each Annual General Meeting, and they shall hold office until the next AGM when they shall retire, but shall be eligible for re-election from year to year.

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| President of the Club | 18 | A President of the Club may be elected by the members in General Meeting and shall be reviewed periodically. |
| Sub-committees | 19 | The Committee may also appoint sub-committees and representatives and delegate certain powers within defined limits. |
| Meetings of the Committee | 20 | <p>The Committee shall convene a minimum of six meetings during the season to examine the accounts and arrange the affairs of the club; notices of meetings shall be sent to each Committee member by the Hon. Secretary. A quorum shall consist of a minimum of four members.</p> <p>The Chairman, if necessary, shall have an additional casting vote. Minutes shall be taken of all proceedings of the Committee and these will be available to all Club members.</p> |
| Club Funds Bank Account | 21 | <p>A bank account shall be maintained in the name of the Club at a bank to be decided upon by the Committee. All cheques and orders withdrawing monies from the account shall be signed by two of the Committee, one of whom <u>must</u> be the Hon. Treasurer.</p> <p>The club shall run as a non-profit making organisation, and the bank balance should only reflect the running costs and eventualities. Any surplus income or profits will be reinvested in the club. No surplus assets will be distributed to members or third parties.</p> |
| Annual General Meeting (AGM) | 22 | <p>The AGM of the Club shall be notified to club members at least 21 days prior and be held by the 31 January of the year following the end date of the accounting year to transact the following business:</p> <ul style="list-style-type: none">i) To receive and approve the minutes of the previous AGMii) To receive from the Treasurer a report, balance sheet and statement of accounts for the preceding financial year and an estimate of the receipts and expenditure for the current financial yeariii) To receive the reports of retiring officersiv) To elect the Officers and Ordinary Members of the Committee for the ensuing yearv) To appoint a club member to inspect the accounts for the ensuing year.vi) To decide the membership fees for the ensuing year.vii) To decide on any resolution duly submitted to the meetingviii) To take Any Other Business or call a further meeting if not sufficient time or information to discuss |

- Proposals** 23 Proposals to be put to the AGM must be sent to the Hon. Secretary ‘in writing’ not less than 14 days before the date of such meeting.
- Extraordinary General Meeting (EGM)** 24 Extraordinary General Meetings (EGM’s) may be called at any time by the Club Committee, or at the request of six or more members. Not less than 21 days’ notice of such meeting shall be sent to all Club members.
- Quorum** 25 At all General meetings 25% of the voting membership in person shall form a quorum. The Chairman shall, if required, be entitled to record an additional casting vote.
- Alteration of Club Constitution or the Club Rules** 26 The Constitution of the Club shall not be altered or amended, no rule of the Club shall be repealed or altered and no new rule shall be made, save at an AGM or an EGM of the Club. Members proposing to alter or amend the Constitution or to propose any new rule or alteration shall make such proposals to the Honorary Secretary. Notice will be sent to all members at least 21 days before a General Meeting.
- Dissolution of the Club** 27 If at any General Meeting a resolution for the dissolution of the Club is passed by such majority of the members, then the three senior Club Officers should proceed to realise the property of the Club and after the discharge of all liabilities, shall send the remaining balance DCAS. However, if there is opposition to the dissolution then the Chairman shall invite any member(s) of the meeting, opposed to the dissolution, to make their objections known.
If the member so requests, such objection will, within one calendar month, be laid before an Independent Committee of three persons who are not members of the club, but who are members of another independent body associated with the sport of Archery as shall to the Committee seem proper. Such Independent Committee shall be invited to act as arbiters in the matter and asked to report their decision back to the Committee within a specified time. In the meantime nothing shall be done by the Committee of the Club to implement the members’ resolution to dissolve the Club.
- Decision of the Arbiters** 28 Upon receipt of the report from the independent Arbitration Committee, a further EGM shall be called at which not less than one half of the members shall be present. The decision of the Arbitration Committee should then be read out to members and if further resolution is passed by at least four-fifths of the members in favour of dissolution, the Committee shall thereupon, or at such future date as shall be specified in such a resolution, proceed to realise the property of the Club and after the discharge of all liabilities shall send the balance to DCAS.
- Safeguarding** 29 The Club shall comply with the regulations specified by the governing body in relation to Safeguarding, and to that effect shall nominate a Safeguarding Officer who fulfils the governing body’s requirements for this position.